

**Global Imaging Pro Digital Photo Equipment Rental  
Terms & Conditions Contract 2008**

*This form must be signed and faxed to Global Imaging before any rental item is released.  
Fax to 303.673.9923*

**Rental Period**

- All rentals are for a minimum of one day.
- Rental period begins when renter obtains possession of equipment and ends the day the equipment is returned.
- Term of rental agreement & daily rate charges continue until equipment is returned to Global in the condition it left. (see Deposits)
- Weekend rentals beginning Friday and ending Monday morning by 10:00am are charged for 1.5 days
- Rental fees will be charged for the rental period plus one day for transportation.
- Rentals are shipped both directions, overnight, insured for full replacement value at renter's expense.

**Rental Charges**

- The entire rental amount will be billed upon shipment/delivery of rental equipment to the Renter.
- 50% of rental fees may be applied to equipment purchase price if purchased within 15 days of rental.
- Late returns will be billed at the full day rate until all equipment is returned in working order.
- Renter is responsible for all fees related to pick-up and delivery of rental equipment.
- Rental pricing and equipment offerings are subject to change at any time without notice.
- Failure to cancel a reservation within 48 hours will result in a full day rental charge plus any shipping charges incurred.

**Deposits & Documentation**

- A deposit for the full replacement value of rented equipment is required on all rental orders when the value of the equipment is less than \$8,000. If the replacement value is greater than \$8,000 we require a Certificate of Insurance naming Global Imaging, Inc. as Loss Payee.
- Deposits may be paid by Visa, MasterCard or cash.
- Cardholder must be authorized to sign for full value of equipment replacement.
- Deposit is refunded upon return of equipment in same condition as when originally rented out less any amounts owed on rental fees; equipment lost, stolen or missing; damages, repair fees and broken parts.
- All rentals require a clear photocopy of the front and back of a valid drivers license and credit card.

**Insurance**

- Renter accepts full liability for any loss, damage or cost of repair.
- Insurance coverage for all equipment is the responsibility of renter during entire possession period, including shipping both directions.
- A certificate of insurance naming Global Imaging, Inc as the Loss Payee is required on all rental items with a replacement value of \$8,000 or more.

**Spare Lamps & Flash Tubes**

- Spare lamps and flash tubes are provided on lighting rentals. There will be a charge for spares lamps and tubes not returned or returned broken.

**Damage & Loss**

- Global Imaging, Inc only rents equipment in working condition. All equipment is tested and examined prior to each rental and upon return of equipment. Any problems with equipment must be reported immediately to Global Imaging, Inc. Problems reported after return of equipment may be considered damage caused by renter during rental period and appropriate charges will be billed to renter.
- Impact Tabs exist on all equipment with electronics. If a piece of equipment is returned with a red impact tab, that piece of equipment may be considered non-repairable and renter will be responsible for full replacement value if determined non-repairable.
- The renter is solely responsible for loss or damage of rental equipment while in renter's possession. Renter accepts full liability for any loss or repair costs of rental equipment while in renter's possession. In cases of repair or loss, renter agrees to pay the full day rate until the equipment is fully repaired or replaced. Replacement charges applied for missing or broken parts.
- Renter assumes full responsibility for all rented equipment and agrees to compensate Global Imaging for full replacement value of any equipment lost, stolen or missing. Any equipment not returned within three days of due date without prior notice by renter, may be considered lost, stolen or missing unless arrangements have been made to

extend the rental term. At such time of loss, renters' credit card will be charged for 100% of the equipment replacement value and renter agrees to pay this cost.

- If equipment is malfunctioning or in need of repair, renter should notify Global immediately. Equipment should be repaired only through Global Imaging; renters should never attempt to repair with their own resources. If equipment is returned in need of repair without prior notice, Global will secure the full replacement value of equipment on renter's credit card, plus daily rental rate until repair is complete.

**Proficiency**

- Global Imaging, Inc restricts the rental of digital equipment to photographers who are proficient in the use of the equipment. We offer training to enable the first time users to meet this requirement. Please call (800) 787-9802.
- Global Imaging, Inc reserves the right to refuse to rent to any person or business.

**Liability and Warranties**

- Global is not responsible for losses, damages or liability (including special actual or consequential damages, or lost wages or profits) in the event that the equipment does not function or is not used properly.
- Renter agrees to indemnify and hold Global harmless from any loss, damage or liability resulting from the use of the equipment during the term of the agreement.
- Global does not extend any express or implied warranties.

**Minimum Computer Requirements:**

- Renter is responsible for meeting minimum operating system and RAM requirements and understands that failure to do so may result in compromised performance and possible image loss or corruption.
- Mac OS 10.3 or higher 1GB Ram, 1GB free Hard Drive space. If using Sinar 16-shot memory requirement is 1.5GB Ram.

***Fax a signed copy of ALL PAGES of this document to 303.673.9923 along with a clear photocopy of the front and back of a valid drivers license and credit card.***

***I understand and agree to these terms and conditions:***

Renter Company Name	Credit Card #
Local Address or Address of Use Site	Exp. Date                      CVV2 #
City                      State                      Zip	Credit Card Holder Printed Name
Printed Name of Signing Person	Credit Card Holder Signature
Renter Signature	Signature Date